

## Who Needs a Private Mailbox?

- 👉 Anyone with a home based business.
- 👉 Corporate employees that work from a home office.
- 👉 Those who buy or sell products online and are concerned about divulging their home address.
- 👉 Snow birds or temporary residents.
- 👉 Anyone who worries about sensitive mail being accidentally delivered to the wrong address.
- 👉 Anyone who doesn't want their packages left on their doorstep.

## What do you need to get started?

- 👉 A desire to simplify your life
- 👉 Present two forms ID's One must be a photo ID with your current address.
- 👉 Complete a Postal Dispatch mailbox rental agreement.
- 👉 Pay for your mailbox key deposit and at least two months mailbox rent.

## Other Services at Postal Dispatch

- 👉 Color & B&W Copies
- 👉 Spiral Binding
- 👉 Booklet Making
- 👉 Brochures (just like this one)
- 👉 Fax Services
- 👉 Packaging Supplies
- 👉 Packaging Services
- 👉 Worldwide Shipping
- 👉 eBay® Auction Assistance
- 👉 Passport Photos
- 👉 Custom Banners
- 👉 Computer Workstation Rental
- 👉 Greeting Cards

### Postal Dispatch Business Center

Located in the Normandale Village Shopping Center (Lohman's Plaza)  
At West 98th Street & Normandale Blvd  
100 ft South of Famous Dave's Bar-B-Que

5113 West 98th Street  
Bloomington, MN 55437  
Phone: 952-345-1879  
Fax: 952-345-2914  
E-mail: [info@postaldispatch.com](mailto:info@postaldispatch.com)  
[www.postaldispatch.com](http://www.postaldispatch.com)



# Mailbox Services



When is a mailbox more than just a mailbox?

When it's a Postal Dispatch Mailbox

When is a mailbox more than just a mailbox? When it does more for you than a traditional USPS mailbox.

When you get a mailbox at Postal Dispatch you get much more than just a place to collect your US Mail. With our mailbox service you can have packages delivered by any carrier or service — UPS, FedEx, DHL and others — as well as the USPS.

We will also contact you by phone or email when a package arrives. If you like, you can call us to see if you have anything to pick up, saving you time and gas.

In short, a Postal Dispatch private mailbox offers you much more convenience, service and value than a traditional US Post Office PO Box.

Do you have special needs? Come talk to us to see if we can customize a service to meet those needs.

## Why Rent A Private Mailbox At Postal Dispatch?



**Your address will appear as a street address, not a P.O. Box:**

John Smith  
5113 W 98th St #123  
Bloomington, MN 55437



**Receive packages from DHL, FEDEX, UPS, as well as private courier services**



**Secure, well-lit lobby**



**We can forward mail to you as needed**



**Keep your home address private**



**You don't need to wait at home for that package you are expecting**



**Email or phone notification when packages arrive**



**Call in service saves you a trip when your box is empty.**



**Discounts on Copying and Shipping Services**

## Private Mailbox Rates

Single Monthly Rates \$12/mo  
(minimum 2 Month rental for new mailbox customers)

Quarterly Rate \$11/mo

Annual Rate \$10/mo

All mailbox customers receive a 1¢ per page discount on B&W copies up to 1000 pages and a 6¢ per page on color copies up to 500 copies.

Mailbox customers also receive a 5% discount on packages shipped via DHL, FedEx, UPS, or Spee-Dee Delivery.

## Package Receiving Service

You don't need a private mailbox to receive an occasional package at Postal Dispatch. If you occasionally expect packages that you do not want left on your doorstep, simply call us in advance and let us know what to expect. We will gladly receive and secure your packages for a \$2 per package fee. Please note, Federal regulations require that you must have a mailbox contract with Postal Dispatch in order for us to receive ANYTHING sent via the USPS.

## Order Fulfillment Service

Do you regularly have to send out samples or product? Talk to us about our Order Fulfillment Service. We can arrange to stock your products. You can send us your orders and we can fill them and ship them at discounted rates.